



BPO Services provider  
achives **100%** accuracy  
in their AP process

## CLIENT PROFILE

Customer is the market leader in providing cost-effective financial and accounting outsourcing solutions, technical support services and a range of affordable business support services for Small & Medium to Enterprise sized businesses across many industries. Customer utilizes the best practices to streamline labor intensive processes from standardizing, optimizing, automating and improved business insight of their clients

## SUCCESS HIGHLIGHTS

- 99% of accuracy for every account payable process
- High volume invoice processing across multiple vendors
- Identification of vendor invoices with preconditioned formats
- Extraction of the invoice details
- Validating the invoice line items with values
- Applying payment terms and conditions based on the vendor credit notes
- Processing payments post validation and approvals

## CHALLENGES – MANUAL AP PROCESS

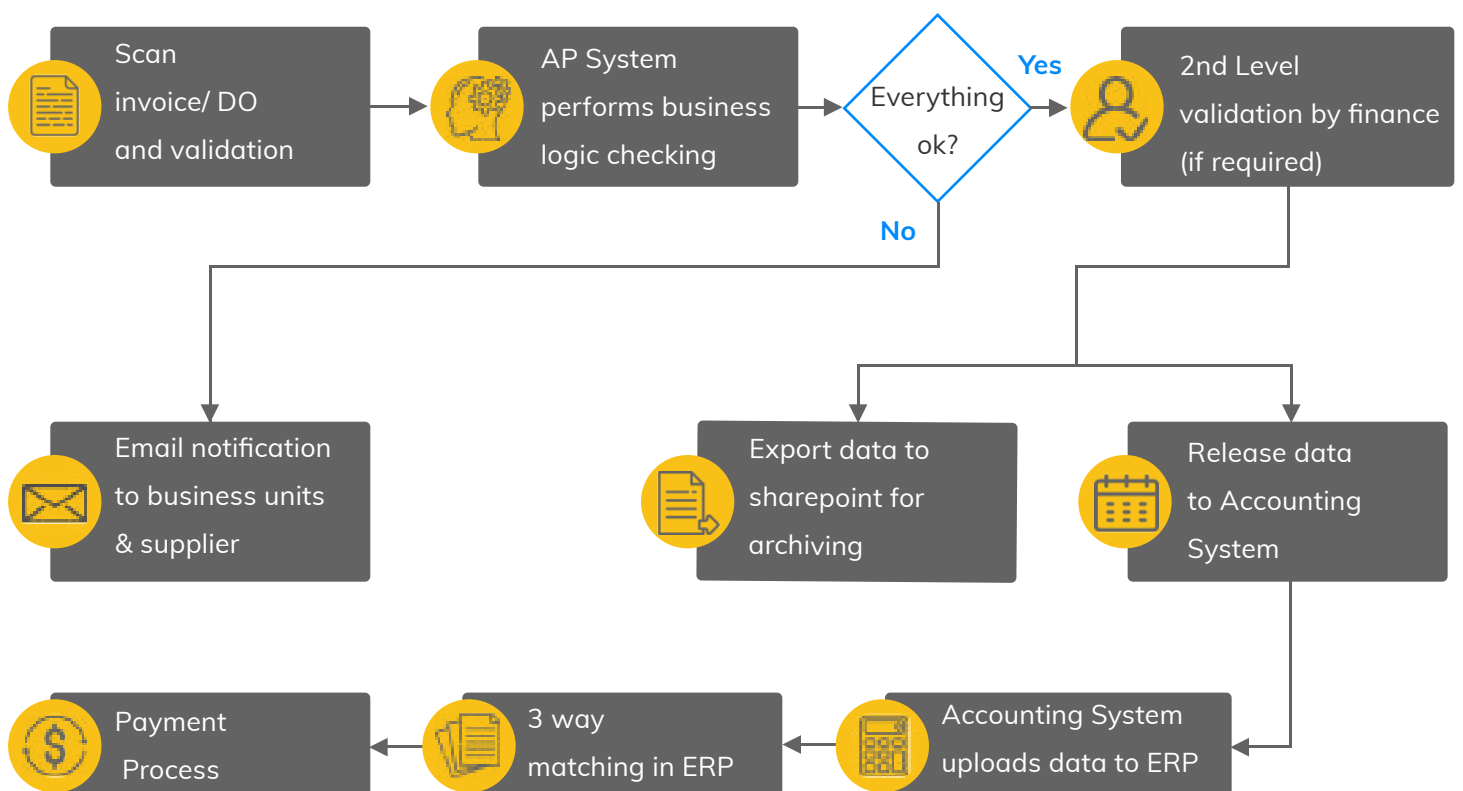
- Invoice May be misplaced / Tracking difficulties
- Wrong Client Selection at the Indexing Stage (Using Drop down)
- Wrong Updation of fields like Batch ID, Document No. Transaction type, Frequency, Account No. and date input
- Line Item inputs for Split and inputting the relevant information

- PO / Supplier Name / No. Mis-match (Same supplier having Multiple Vendor Codes)
- PO – GRN - Invoice Matching error while matching with GRN (Line Item Level)  
Description Mis-match error
- Manual error at the data conversion manual inputs (Duplication / Wrong Invoice Entry)  
Common errors cause Manual Escalation Process creating more noise levels, adding up to help desk queries delay in payment and further escalation to higher levels.

### AUTOMATION SOLUTION STEPS

- Av3ar AP module classifies the invoices across direct spend, Indirect spend and expenses
- Account Payable automation module matches the invoice data with Purchase order data for direct spend documents
- Av3ar AP module would extract the invoice data for indirect and expenses spend classified
- Av3ar AP module can be directed towards appropriate approvals for processing payments
- The complete AP process can be a touch-less experience for the customer
- Posting the approved values in any ERP systems for final payment would be the final step to complete the AP process using automation

### AP AUTOMATION FLOW DIAGRAM



### STEPS OF ACCOUNT PAYABLE PROCESS AUTOMATION

- Data conversion using OCR from images received via eMail/DMS/Shared folder etc.,
- Classify and extract the values/data from documents with pre-conditioned formats
- Processing the invoice data & handles exceptions
- Posting the validated data/values in any ERP/Accounting System
- Upto 99% of accuracy – reduced errors in transactions

### APPLICATION ENVIRONMENT

- Integration with Document Management System for sequential retrieval of invoices
- Integration with SAP Modules (Account Payable)
- SAP UI NetWeaver as Front End Interface;
- Web Services and URL's used to connect different Source applications
- Windows based forms use to get manual inputs

### ACHIEVEMENT

- Unattended/Attended Robotic automation for the process
- 70% efficiency comparing to human based accounting operation
- On-demand & 24/7 availability and easily scalable option to address the volumes/loads

### SOLUTION UNIQUENESS



Av3ar iBOT automation  
for Account Payable  
Process with  
minimum IT resources



24/7 Continuous  
Operation from  
the service  
desktops



100% Accuracy  
achieved by  
Av3ar RPA for  
Account Payable



Non Invasive, compliance  
supportive, having better  
management capabilities  
with improved  
customer experience

### RESULTS

- Reduction of Human Efforts in Mundane/Repetitive tasks which can be well defined
- Process quality becomes high, scaling of accounting operation to handle larger volumes become easy for the business units
- Staffs who are involved in mundane tasks freed up for other complex tasks which requires human intelligence
- The automation resulted in delivering business for the organization, the ROI is expected from 300% - 800% within 5 years of continual operation

### BENEFITS TO BUSINESS

- Robotic Automation by Av3ar gives greater agility to grow organization business
- Streamlined administrative tasks can be optimized using Av3ar RPA solution
- Av3ar RPA can be used across Organizational Business Units which follows business processes
- Av3ar RPS works across disparate systems, and maintain business rules which helps the organization to maintain the level of compliance across industries
- Av3ar RPA mimics human to perform process automation, and it goes the non-interruptive way so that the monitoring efforts are reduced, time and cost are saved for the organization
- Alerts and triggers can be configured by users with appropriate rights. User Profiles such as Super Admin, Admin and Operator can be mapped with their existing directory services
- Centralized dashboard operation, Control room functions, MIS, Real-time process details will be visible to the customer by using a web browser.

### READY FOR YOUR OWN SUCCESS STORY?

Get in touch with our automation experts and learn how you can fast-track your digital transformation initiatives.

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#### About Perpetuuiti

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